

Italian Travel Literature Italian Travel Literature

Marc	Field Name	Dublin Core	Field Description	Searchable	Hidden	Auth Cntl	Compound	Page	Monolithic
100 or 111 or 110 (all subfields)	Author	Creator	Lastname, Firstname - Use LCSH form of term	Yes	No	Yes LCSH	Y	N	N
710 or 711 or 700 (all subfields)	Contributor	Contributors	Secondary authors and/or editors/translators/illustrators -- Separate each field with a semi colon and a space	Yes	No	Yes LCSH	Y	N	N
245 subfields a and b only	Title	Title	Title of the work--created by creator/publisher or supplied	Yes	No		Y	Y - usually Page x (you have done it right)	Y - Title is Printing Version (xx MB) --- fill in the size for the xx
242 130 240 (all subfields)	Title.Alternative	Title	Translated title, Uniform title, other title	Yes	No		Y	N	N
	Description	Description	use descriptions from RefShare <a href="http://www.refworks.com/refshare/?site=027751096925598000/1284846/Italian%20Travel%20Literature%20-%20September%202005">http://www.refworks.com/refshare/?site=027751096925598000/1284846/Italian%20Travel%20Literature%20-%20September%202005</a>	Yes	No		Y	N	N
	Edition	Description	Electronic reproduction	Yes	No		Y	Y	Y
260 subfields a and b only	Publisher Original	Publisher	Publisher of the Paper or original copy if born digital	Yes	No		Y	N	N
260c or 008 positions 7-10	Date Original	Date	Date original copy yyyy-mm-dd (MARC usually only carries the year)	Yes	No		Y	N	N
	Publisher Digital	Publisher	Brigham Young University	No	No		Y	OK	OK
	Date Digital	Date	Date of the digital creation yyyy-mm-dd	Yes	No		Y	OK	N
300 (all subfields)	Physical Description	Description	Physical description of the pagination, Illus, size of original if avail	No	No		Y	Y - usually just the page #, but it is actually ok to leave this blank	
	Holding.Institution (Owning Institution)	Source	Brigham Young University	No	No		Y	OK	OK
All 600 fields (all subfields)	Subject	Subject	You must translate the subfields into some punctuation. Subfields v, x, y, z translate into a double dash -- The other subfields (usually b) translate into a space. Multiple fields in MARC are input into a single field on CONTENTdm. You separate the information within each MARC field with a semicolon and a space.	Yes	No	Yes LCSH	Y	N	N
041 subfield a or 008 positions 35-37	Language	Language	This is in coded format that must be exploded. The code for English is eng. In the field you actually input English; eng; en .... The code for Italian is ita. In the field you actually input Italian; ita; it	Yes	No	Yes LOC	Y	N	N
	Collection Name	Relation-Is-Part-Of	Italian Travel Literature;	No	No	Yes Local	Y	Y	Y
	Patron Usage Instructions	Rights	Instructions to patrons on how they may use the digital copy. For this collection, enter: <a href="http://web.lib.byu.edu/sp_copyright.html">http://web.lib.byu.edu/sp_copyright.html</a>	No	No		Y	Y	Y
	Copyright Status/Owner	Rights	Public Domain, Courtesy Harold B. Lee Library, Brigham Young University	No	No		Y	Y	Y
	Type	Type	text	No	No	Yes Dublin Core	Y	N	
	Format	Format	text/pdf	No	No	Yes ISI	Y	N	Y

	Technical Metadata		Technical info about hardware/software/process to create digital object --Provided by Digital Lab	No	Yes		Y	Y	Y
	Contributor Metadata Entry		Lastname, Firstname, 1900-1955 (use LCSH established form)	No	Yes		Y	Y	Y
	Metadata Entry Date		yyyy-mm	No	Yes		Y	Y	Y
	Metadata Entry Tool		Backstage Library Works extracted metadata from selected MARC21 fields and RefWorks database into Microsoft Excel file which was converted to tab delimited text file; CONTENTdm Acquisition Station version 4.1	No	Yes		Y	Y	Y
	Full text	Description	Full text of the document	Yes	No		N	Y	N (not in the metadata field as a large text of the entire document -- we have been loading byufulltext filler in this field to prevent CONTENTdm from automatically populating this field)
	Refresh		yyyy-mm (set this 2 years in the future from the load date)	Yes	Yes		Y	Y	Y
	Identifier	Identifier	File name of the digital object	Yes	No		Y - on the compound object, these are often made up names...just the root of the file name so we can put the book back together again if it gets separated	Y	Y
	SIRSI ID	Identifier	SIRSI id of the title	Yes	No		Y	OK	OK
	LIS Tag	Identifier	byucompounddocument in the Compound object metadata; monolithicpdf in the Printing version pdf of the entire document	Yes	No		Y	N	Y
	File Size	Format	Size of the computer file to display- CREATED upon Ingest by CONTENTdm	No	No		N (CONTENTdm doesn't automatically create)	Y	Y

							N (CONTENTdm doesn't automatically create)		
	Color Space		CREATED upon Ingest by CONTENTdm	No	No			Y	Y
							N (CONTENTdm doesn't automatically create)		
	Height		CREATED upon Ingest by CONTENTdm	No	No			Y	Y
							N (CONTENTdm doesn't automatically create)		
	Width		CREATED upon Ingest by CONTENTdm	No	No			Y	Y
							N (CONTENTdm doesn't automatically create)		
	Media Type		CREATED upon Ingest by CONTENTdm	No	No			Y	Y
							N (CONTENTdm doesn't automatically create)		
	Checksum		CREATED upon Ingest by CONTENTdm	No	No			Y	Y
							N (CONTENTdm doesn't automatically create)		
	User Name		CREATED upon Ingest by CONTENTdm	No	No			Y	Y
	Chapter		Chapter names - provided by Backstage	Yes	No		N	Y	N

REQUIRED

BYU FIELDS

AUTOLOADED

In general a subfield translates into a space. There are other situations (particularly in the subject field) that have been defined in the field description portion.

